

Simplify Your Monthly Billing

>> Simplify your billing by having pre-authorized debits (PADs) made from your bank account each month. Your monthly electronic statement summary provides a quick look to confirm your charges, then with pre-authorized debits, you can spend less time paying bills by not having to prepare and send your payment each month.



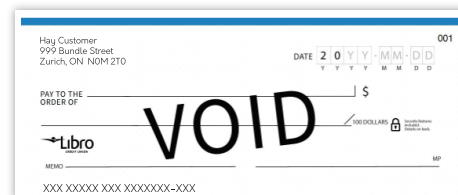
>> Having the amount you owe come out of your account each month offers the peace of mind that your payments are made on the same date each month, but not earlier than necessary. Payments come out on the 21st every month (or the next business day when it falls on a weekend or holiday).

PRE-AUTHORIZED DEBIT AGREEMENT

☐ Residential ☐ Business

Hay Communications Account Number

Banking Information Required – Include a VOID cheque, or, If you do online banking you can obtain a digital VOID cheque from the account you want the funds withdrawn, or you can enter the required information below. Your bank can also provide a pre-authorized form with this information.



Transit

Institution

Account Number

Bank Authorization: (If only 1 signature is required for the Account, then only 1 Payor need sign. If 2 or more signatures are required, then both or all Payors must sign.)

I/We agree that a debit in the amount of my monthly invoice may be drawn from my account on the 21st (due date). I/We will inform Hay Communications, in writing, of any changes in the account information at least 10 days prior to the next due date of the pre-authorized debit. Either myself or Hay Communications may revoke this authorization by delivering written notice to the other party at any time. I/We have authority under the terms of my/our account agreement with my/our financial institution to debit the above account.

I/We acknowledge that this agreement is provided for the benefit of the "Payee" and "Processing Institution" and is provided in consideration of the Processing Institution agreeing to process debits ("PAD's) against the Account with the Processing Institution in accordance with Payment Canada Rules. I/We acknowledge that I/we have certain recourse rights if any debit does not comply with this agreement. For example, I/We have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD agreement. To obtain more information on your cancellation/recourse rights, you may contact your financial institution or visit www.payments.ca.

Customer Name on Bank Account

Additional Name on Bank Account

Address

Email Address

Phone Number

Signature

Signature

Date

Date

☐ I've included the required banking information from above



Watch your e-statement summary on the 1st of each month to make sure you understand how much will be taken out of your account each month to avoid insufficient fund charges.

Deliver or mail this completed form and the required banking information to a Hay Communications location.

Drop boxes are available at all locations.
Zurich – 72863 Blind Line, N0M 2T0
Exeter – 168 Thames Road, W, N0M 1S3
Grand Bend – 30 Ontario Street, N, N0M 1T0

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